



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Meeting Minutes 10-08-08

Town of Arlington
Affirmative Action Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
(781) 316-3120

Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Elaine Maclachlan
 Tricia O'Donoghue
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee
 Meeting Minutes
 Wednesday, October 8, 2008

Present: Adrienne McClure, Howard Winkler, Barbara Boltz, Trish O'Donoghue and Nancy Galkowski

Absent: Elaine Maclachlan, Jack Jones, Augusta Haydock

Barbara Boltz chaired the meeting.

Current Job Openings

The committee reviewed the current job openings and appointments. The committee was disappointed that there were no new women firefighters hired of the 6 appointed. Committee members asked if the Fire Chief could attend the next meeting and the Police Chief the meeting after that. Ms. Galkowski suggested that in Caryn Malloy's absence that the Police Chief attends the meeting in November and the Fire Chief at their next regular meeting in January. The committee would like to know their plans for requesting a PAR 10 list.

Current Bid Projects

Nancy Galkowski reported that two contracts had been approved since the last meeting – # 08-23 Sewer and Drain Improvements / Mystic Bank Area and #08-26 Rehabilitation of Water Mains/ Various locations. It was also reported that a letter had been sent to the Pheasant Avenue Playground contractor requesting submission of the Minority/Women Utilization Report.

School Diversity Task Group

Barbara Boltz reported on the meeting of October 6 of the School Diversity Task Group. The task force met with the interim Superintendent.

The group discussed the following:

- Open discussion of the issues – what has happened in the past, what worked, what didn't and the lack of minority teachers.
- Race and Place program.

- New minority hires – 5 Asian, 1 African American and 3 Hispanic. This brings the total school employee composition to 18 Asian, 8 African American, 11 Hispanic, and 923 White. The task force requested that this be broken down by teachers, staff and administration.
- There is currently a part time METCO Counselor vacancy.

Update of Affirmative Action Plan

The plan is now called the Equal Opportunity Plan. The committee reviewed the plan and made some minor changes. The final plan will be approved at the November meeting.

Arlington Common Threads

Trisha O'Donoghue reported that the committee had a booth at Town Day. The theme was showing our common roots with Arlingtonian's stories of how they got to Arlington. Approximately 200 people stopped by the booth. The Common Threads' next meeting is October 14, 2008.

The meeting adjourned at 8:15 PM.